

Carlton Parish Plan Group

Minutes of a meeting held at 93 Main St, Carlton
at 19:30hrs on Tuesday 3rd May 2022

Present: Mandie Bristlin (Chairman), Robin Arnold, Carol Piggon, Ian Sarson,
Mick Vann, Robin Williams, Chris Peat (Secretary).
Apologies: Enid Morgan, Clare Roscoe, Ken Salisbury.

1. Minutes of the meeting held on 21st April 2022

It was agreed that the minutes be approved and they were signed by the Chairman.

2. Carlton Parish Plan 2021 Report

a. Summary and recommendations

9 young people had boarded school buses on the morning of the meeting: 2 from bus shelter boarded Dixie GS minibus; 5 in Dixie uniform boarded Roberts No.7 bus from Main St; 2 boarded Roberts bus which reversed into Main St from Barton Rd and returned up Barton Rd. The total of 9 was the same number as in the questionnaire results. The comment in the minutes (p.18/2b) may have been based on a memory of young people waiting for the school bus to Desford College. **It was agreed** that no change be made to the Report.

Different formats of the combined Summary and Recommendations sections had been copied to members before the meeting.

It was agreed that the Summary and Recommendations sections remain as two separate bullet-pointed lists, and that they be printed as facing pages in the Report to facilitate cross-referencing.

b. Layout and typography of complete report

It was agreed that a list of illustrations be added to page 2 of the Report, so that Contents would appear on page 3, Summary on page 4, and Recommendations on page 5.

It was agreed that the changes agreed above be incorporated into Draft 4 of the Report.

It was agreed that Draft 4 of the Report be copied to all members for a final check of layout, wording, spelling and grammar, with comments to Chris before Monday 9th May.

3. Printing of revised draft

H&BBC had confirmed that they were prepared to print the Report. Chris had asked whether (i) the cover might be printed in colour in thicker or glossy paper; and (ii) whether the Report might be printed on A3 paper and folded rather than on A4 and stapled; and had offered to pay the extra costs.

There were 160 occupied dwellings in the Parish. Copies of the Report would also be sent to Carlton Parish Council, Carlton Parochial Church Council, Hinckley & Bosworth Borough Council, Market Bosworth Parish Council, the Rural Community Council, Leicestershire Constabulary, the Rural Housing Enabler, Market Bosworth Library, Hinckley Library, and the Record Office for Leicester, Leicestershire & Rutland.

It was agreed that 190 copies of the Report be printed.

It was agreed that the corrected version of Draft 4 be submitted for printing, and that Mandie be authorised to make the final decision on format, providing that the cost could be met out of the budget.

It was agreed that one copy of the Report be delivered to each household in the Parish as soon as they were received from the printer.

4. Public launch meeting

The Community Hub had been booked for 7.30pm on Wednesday 29th June (cost £10/hr), and Mrs Sharp had kindly agreed to provide refreshments (refund of ingredients cost offered). Attendance was expected to be 15-20: chairs would be set out in the activity space. If more people turned up the body of the church and pews would be used.

It was agreed that the meeting would be chaired by Mandie, supported by Chris, and Mick would represent the Parish Council.

5. Financial report

		£.p
31.3.22	Brought forward from previous minutes	273.02
21.4.22	Balance carried forward	273.02

6. Date, time and place of the next meeting

It was agreed that no further meetings were necessary, and the next meeting of the Group would be at the public launch on 29th June.

The meeting closed at 20:20 hrs.

Signed _____

Date _____